

**ANNUAL REPORT TO BOARD OF DIRECTORS OF THE HOME TEMPLE
FISCAL YEAR 2002
Meeting in Eugene, OR, at Bishop Payne-Towler's Home
July 16, 2003
Dr. Lewis Keizer, Director**

1. Home Temple Seminary 2002

We accepted 11 people for Diaconate studies.

One has completed studies and will be ordained to Diaconate by Bishop Zohariel. There are two continuing Diaconate students from last year.

2. Temple of the Holy Grail 2002-2003

Of the 2002 Initiates, two following have advanced beyond First Empowerment.

There are ten new Initiates for 2003.

3. Progress on Yurt

We have saved \$2,000 towards the needed \$10,000 to construct the Home Temple Center Yurt. This will be enough to build the platform and floor. We hope to get the building permit from Monterey County and raise the platform this summer.

Minutes of the 2002 Annual Meeting and Synod

Annual Meeting of the Board and Synod of Home Temple Bishops

Wednesday, July 24, 2002, at McKenzie View Lodge near Eugene, Oregon

Board of Directors Meeting Minutes

4 P.M. McKenzie View Lodge

Eugene, OR

July 24, 2002

Meeting called to order by LEWIS KEIZER, all members are present, Dr. Whitworth by telephone

Review of minutes from last meetings on 2/15 and 2/16

KEN KEACH moves to approve the minutes from 2/15

CHRISTINE PAYNE-TOWLER seconds

Approved unanimously

CHRISTINE PAYNE-TOWLER moves to accept the minutes from 2/16

EUGENE WHITWORTH seconds

Approved unanimously

Financial report presented by LEWIS KEIZER

CHRISTINE PAYNE-TOWLER moves to grant WILLA KEIZER and LEWIS KEIZER authority to purchase the yurt when funds are available

KEN KEACH seconds
Approved unanimously

CHRISTINE PAYNE-TOWLER moves to update Home Temple address, telephone, and email on all records
EUGENE WHITWORTH seconds
Approved unanimously

Other agenda items moved to later discussions in Synod.

KEN KEACH talks to EUGENE WHITWORTH by telephone to confirm his presence at meeting

Motion by EUGENE WHITWORTH to adjourn meeting 4:45
Seconded by WILLA KEIZER
Approved unanimously

Willa Keizer, Secretary-Treasurer

Synod of Home Temple Bishops in Eugene, OR, July 24-25, 2002

Present: Presiding Bishops Lewis Keizer and Willa Keizer; Bishops Templar Ken Keach, Timothy Storlie, Deborah Storlie, Christine Payne-Towler.

- A. Discussion of policies regarding granting of charters for mission and church affiliations, and for corporations sole. Consensus:
 - 1. Get legal advice about liabilities involved in mission and church charters.
 - a. Published guidelines seem to cover contingencies if each mission or church is legally incorporated with board of directors, and if charter includes the language for exclusion of liability given in guidelines.
 - b. Charter for Bishop acting as corporation sole should also include the language for exclusion of liability.
 - 2. Approval of Home Temple Synod of Bishops required for each corporation sole charter, as well as acceptance of a Priest for Episcopal training (one year), followed by synodal approval for Consecration, which may be done during the Synod.
 - a. Candidates for Episcopate must attend at least two annual Synods and be known personally to all Bishops.
 - 3. All charters will reconfirm adherence to Home Temple principles, including:
 - a. Code of Ethics
 - b. For Bishops, use of Home Temple seminary curriculums as basis for training of their own ordination candidates, which may be further supplemented and augmented by each Bishop.
 - c. Active participation in the Home Temple Synod of Bishops, including attendance at the annual Synod in July in person or by electronic means.
- B. Other actions:
 - 1. Home Temple provided dinner for Bishops and spouses or partners at Ocean Sky restaurant Wednesday evening.
 - 2. Liturgy of the Holy Grail on Thursday, July 25, with Kabbalistic Proanaphora and Theurgical Operation to bring Jet Stream down from Canada into Oregon and over all wildfire states to bring cool, moist air for mitigation of uncontrolled wildfires. (Jet Stream had moved down to mid-Oregon by 6 P.M. on Sunday, July 28, with most wildfires in states through Colorado controlled, but with remaining uncontrolled fires in Southern Oregon South of the Jet Stream.)
 - 3. Discussions regarding Pansophic Lodge and Martinist Order of the Temple ongoing.

9:19 AM
 06/18/03
 Cash Basis

HOME TEMPLE
Profit & Loss
 January through December 2002

	Jan - Dec 02
Ordinary Income/Expense	
Income	
Caduceus Institute Programs	
Certificate Programs	39,000.30
Homeopathic Consultation	48,000.27
Caduceus Institute Programs - Other	67.80
Total Caduceus Institute Programs	87,068.37
Home Temple Seminary Program	5,013.58
Refunds	667.04
Temple of the Holy Grail	1,325.29
Uncategorized Income	2,335.33
Total Income	96,409.61
Cost of Goods Sold	
Advance on Employee Salary	0.00
Total COGS	0.00
Gross Profit	96,409.61
Expense	
Advertising	
Caduceus Inst Adv	3,222.99
Advertising - Other	101.97
Total Advertising	3,324.96
Bank Service Charges	1,047.69
Depreciation Expense	4,305.00
Dues and Subscriptions	821.23
Equipment Rental/Maintenance	
Building Repairs	403.38
Equipment Rental/Maintenance - Other	166.60
Total Equipment Rental/Maintenance	569.98
Insurance	
Automobile Insurance	65.50
Total Insurance	65.50
Licenses and Permits	332.00
Medical Benefits	2,627.06
Miscellaneous Program Expenses	
Uncategorized Expenses	1,454.61
Miscellaneous Program Expenses - Other	67.91
Total Miscellaneous Program Expenses	1,522.52
Occupancy	
Office Space A	9,235.79
Office Space C	2,400.00
Office Space D	2,400.00
Temporary Space as needed E	1,170.00
Utilities	2,053.04
Occupancy - Other	799.50
Total Occupancy	18,058.33
Outside Services	
Arturo Morales	892.00
audiotape production	151.20
Janitorial Rosa Morales	720.00
Printing and Duplication	4,011.82
Videotape Production	4,153.34
Outside Services - Other	3,364.42
Total Outside Services	13,292.78

9:19 AM
 06/18/03
 Cash Basis

HOME TEMPLE
 Profit & Loss
 January through December 2002

	Jan - Dec 02
Payroll Expenses	
Keizer Benefits	
Insurance	
Health Ins Lewis	0.00
Health Ins Willa	0.00
Insurance - Other	567.52
Total Insurance	567.52
Medical Benefits	2,026.50
Total Keizer Benefits	2,594.02
Payroll Expenses - Other	21,066.13
Total Payroll Expenses	23,660.15
Postage and Delivery	1,797.32
Product	3,774.72
Professional Education	
Professional Books	697.05
Professional Education - Other	36.80
Total Professional Education	733.85
Professional Fees	
Accounting	116.25
Teaching Stipend	240.00
Professional Fees - Other	340.00
Total Professional Fees	696.25
Publications	
Caduceus Institute Publications	39.95
Total Publications	39.95
Refunds to Students	185.00
Supplies	
Home Temple / THG Supplies	
Inventory	106.20
Liturgical Supplies	22.74
Total Home Temple / THG Supplies	128.94
Office Supplies	
Computer Hdwr	1,557.88
Computer sftwr/services	1,109.99
Office Machines	1,141.58
Paper and Consumables	1,285.71
Office Supplies - Other	3,676.21
Total Office Supplies	8,771.37
Supplies - Other	511.19
Total Supplies	9,411.50
Taxes	
Federal	564.69
State	26.91
Total Taxes	591.60
Telephone	
Internet Services	1,031.41
Keizer Home Temple 726-3192	735.61
Lewis Cell Phone	1,627.93
Willa Caduceus Aromas 726-3190	831.78
Willa Caduceus Office 466-0516	280.50
Telephone - Other	1,992.41
Total Telephone	6,499.64

9:19 AM
06/18/03
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2002

	<u>Jan - Dec 02</u>
Travel & Ent	
Auto Gas	119.34
Entertainment	16.62
Meals	331.02
Travel	1,132.09
Travel & Ent - Other	2,324.84
Total Travel & Ent	<u>3,923.91</u>
Total Expense	<u>97,280.94</u>
Net Ordinary Income	<u>-871.33</u>
Net Income	<u><u>-871.33</u></u>

9:36 AM
06/18/03
Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2002

	<u>Dec 31, 02</u>
ASSETS	
Current Assets	
Checking/Savings	
Caduceus Inc.	3,609.42
Caduceus Institute	6.00
Total Checking/Savings	<u>3,615.42</u>
Accounts Receivable	
Caduceus Certificate Program	-856.00
Total Accounts Receivable	<u>-856.00</u>
Total Current Assets	2,759.42
Fixed Assets	
Chairs for Office	
Depreciation	-150.00
Original Cost	150.00
Total Chairs for Office	<u>0.00</u>
CTX Computer	
Depreciation	-2,000.00
Original Cost	2,000.00
Total CTX Computer	<u>0.00</u>
Epson Stylus Color Printer 400	
Depreciation	-190.00
Original Cost	190.00
Total Epson Stylus Color Printer 400	<u>0.00</u>
File Cabinet	
Depreciation	-150.00
Original Cost	150.00
File Cabinet - Other	662.55
Total File Cabinet	<u>662.55</u>
MS Software	
Depreciation	-800.00
Original Cost	800.00
Total MS Software	<u>0.00</u>
NEC Superscript Printer 860	
Depreciation	-200.00
Original Cost	200.00
Total NEC Superscript Printer 860	<u>0.00</u>
Panasonic Fax Phone	
Depreciation	-200.00
Original Cost	200.00
Total Panasonic Fax Phone	<u>0.00</u>
Paperport Strobe Scanner	
Depreciation	-225.00
Original Cost	225.00
Total Paperport Strobe Scanner	<u>0.00</u>
SparQ 1.0	
Depreciation	-190.00
Original Cost	190.00
Total SparQ 1.0	<u>0.00</u>

9:36 AM
06/18/03
Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2002

	<u>Dec 31, 02</u>
Zero Gravity Chair	
Depreciation	-200.00
Original Cost	<u>200.00</u>
Total Zero Gravity Chair	0.00
Total Fixed Assets	<u>662.55</u>
TOTAL ASSETS	<u>3,421.97</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Card Caduceus	-590.91
Total Credit Cards	<u>-590.91</u>
Other Current Liabilities	
Payroll Liabilities	1,492.84
Total Other Current Liabilities	<u>1,492.84</u>
Total Current Liabilities	<u>901.93</u>
Total Liabilities	901.93
Equity	
Opening Bal Equity	4,934.94
Retained Earnings	-1,543.57
Net Income	<u>-871.33</u>
Total Equity	<u>2,520.04</u>
TOTAL LIABILITIES & EQUITY	<u>3,421.97</u>

Lewis and Willa Keizer
THE HOME TEMPLE
P.O. Box 538
Aromas, CA 95004
Phone or Fax: 1-831-726-3192



AGENDA FOR HOME TEMPLE BOARD MEETING
Thursday, July 15, 2004 at 7 P.M.

- 1. Call Meeting to Order by telephone at 7 P.M.**
- 2. Approve Minutes of Last Meeting**
- 3. Dr. Keizer:**
 - A. Report on Home Temple Seminary for Year 2003**
 - B. Report on T:.H:.G:. for Year 2003**
 - C. Completion of Yurt and Payoff of Loan**
 - D. Report on Financial Statements for Year 2003**
- 4. Call for Old Business**
- 5. Call for New Business**
- 6. Adjourn**

**ANNUAL MEETING
BOARD OF DIRECTORS OF THE HOME TEMPLE
FISCAL YEAR 2003**

**Meeting by telephone 7 P.M., July 15, 2004
Dr. Lewis Keizer, Director**

**A. Review Minutes of the 2002 Annual Meeting and Synod
Annual Meeting of the Board and Synod of Home Temple Bishops
Wednesday, July 24, 2002, at McKenzie View Lodge near Eugene, Oregon**

Board of Directors Meeting Minutes
4 P.M. McKenzie View Lodge
Eugene, OR
July 24, 2002

Meeting called to order by LEWIS KEIZER, all members are present, Dr. Whitworth by telephone

Review of minutes from last meetings on 2/15 and 2/16

KEN KEACH moves to approve the minutes from 2/15
CHRISTINE PAYNE-TOWLER seconds
Approved unanimously

CHRISTINE PAYNE-TOWLER moves to accept the minutes from 2/16
EUGENE WHITWORTH seconds
Approved unanimously

Financial report presented by LEWIS KEIZER

CHRISTINE PAYNE-TOWLER moves to grant WILLA KEIZER and LEWIS KEIZER authority to purchase the yurt when funds are available
KEN KEACH seconds
Approved unanimously

CHRISTINE PAYNE-TOWLER moves to update Home Temple address, telephone, and email on all records
EUGENE WHITWORTH seconds
Approved unanimously

Other agenda items moved to later discussions in Synod.

KEN KEACH talks to EUGENE WHITWORTH by telephone to confirm his presence at meeting

Motion by EUGENE WHITWORTH to adjourn meeting 4:45

Seconded by WILLA KEIZER
Approved unanimously

Willa Keizer, Secretary-Treasurer

B. Amendment or approval of 2003 minutes

C. ACTIVITY REPORT BY EXECUTIVE DIRECTOR AND CHAIRMAN OF THE BOARD DR. LEWIS KEIZER

1. Home Temple Seminary 2003

We accepted 12 new candidates for Diaconate studies, advanced 6 into Priesthood studies, and arranged for Ordination of 2.

2. Temple of the Holy Grail 2003-2004

We qualified 11 new Initiates for 2004, and 3 of the 2003 initiates may complete studies in summer of 2004.

3. Completion of Home Temple Center Yurt

The Home Temple Center Yurt was financed through a private no-interest loan from Willa and Lewis Keizer of \$10,000 in August. It was retired in monthly payments beginning in September, 2003.

D. FINANCIAL REPORT BY DR. KEIZER

We had good activity in spite of nation-wide recession. Similar to previous two years.

Financial reports attached in appendix.

E. Discussion and approval of financial report.

F. Call for Old and New Business.

G. Call for adjournment

8:42 PM
 07/02/04
 Cash Basis

HOME TEMPLE
Profit & Loss
 January through December 2003

	Jan - Dec 03
Ordinary Income/Expense	
Income	
Caduceus Institute Programs	
Certificate Programs	36,817.00
Homeopathic Consultation	38,242.66
Total Caduceus Institute Programs	75,059.66
Home Temple Seminary Program	11,148.11
Refunds	10.18
Temple of the Holy Grail	164.00
Uncategorized Income	400.00
Total Income	86,781.95
Cost of Goods Sold	
Advance on Employee Salary	0.00
Total COGS	0.00
Gross Profit	86,781.95
Expense	
Advertising	
Caduceus Inst Adv	2,246.12
Advertising - Other	596.35
Total Advertising	2,842.47
Bank Service Charges	1,417.22
Dues and Subscriptions	1,224.32
Equipment Rental/Maintenance	480.00
Interest Expense	95.00
Medical Benefits	4,316.89
Miscellaneous Program Expenses	
Uncategorized Expenses	1,793.77
Miscellaneous Program Expenses - Other	40.47
Total Miscellaneous Program Expenses	1,834.24
Occupancy	5,894.50
Outside Services	
Arturo Morales	388.00
Printing and Duplication	5,981.90
Videotape Production	3,312.30
Outside Services - Other	1,658.00
Total Outside Services	11,340.20
Payroll Expenses	
Keizer Benefits	
Insurance	
Health Ins Lewis	0.00
Health Ins Willa	0.00
Total Insurance	0.00
Medical Benefits	164.60
Total Keizer Benefits	164.60
Payroll Expenses - Other	18,790.53
Total Payroll Expenses	18,955.13
Postage and Delivery	2,987.57
Product	2,304.68
Professional Education	
Professional Books	1,735.88
Seminars	2,519.30
Professional Education - Other	1,149.85
Total Professional Education	5,405.03
Supplies	

8:42 PM
07/02/04
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2003

	<u>Jan - Dec 03</u>
Home Temple / THG Supplies	
Liturgical Supplies	687.42
Home Temple / THG Supplies - Other	309.51
Total Home Temple / THG Supplies	<u>996.93</u>
Office Supplies	
Computer Hdwr	1,133.96
Computer sftwr/services	913.85
Paper and Consumables	505.53
Office Supplies - Other	3,813.74
Total Office Supplies	<u>6,367.08</u>
Supplies - Other	1,609.75
Total Supplies	<u>8,973.76</u>
Taxes	
Federal	3,392.56
State	44.34
Total Taxes	<u>3,436.90</u>
Telephone	
Internet Services	1,685.63
Keizer Home Temple 726-3192	1,092.50
Willa Caduceus Aromas 726-3190	768.04
Willa Caduceus Office 466-0516	435.69
Telephone - Other	4,212.91
Total Telephone	<u>8,194.77</u>
Travel & Ent	
Auto Gas	213.92
Entertainment	101.52
Meals	520.78
Travel	1,789.88
Travel & Ent - Other	79.73
Total Travel & Ent	<u>2,705.83</u>
Total Expense	<u>82,408.51</u>
Net Ordinary Income	<u>4,373.44</u>
Net Income	<u><u>4,373.44</u></u>

8:41 PM
 07/02/04
 Cash Basis

HOME TEMPLE
Balance Sheet
 As of December 31, 2003

	Dec 31, 03
ASSETS	
Current Assets	
Checking/Savings	
Caduceus Inc.	1,788.59
Caduceus Institute	6.00
Total Checking/Savings	1,794.59
Accounts Receivable	
Caduceus Certificate Program	-856.00
Total Accounts Receivable	-856.00
Total Current Assets	938.59
Fixed Assets	
Chairs for Office	
Depreciation	-150.00
Original Cost	150.00
Total Chairs for Office	0.00
CTX Computer	
Depreciation	-2,000.00
Original Cost	2,000.00
Total CTX Computer	0.00
Epson Stylus Color Printer 400	
Depreciation	-190.00
Original Cost	190.00
Total Epson Stylus Color Printer 400	0.00
File Cabinet	
Depreciation	-150.00
Original Cost	150.00
File Cabinet - Other	662.55
Total File Cabinet	662.55
Home Temple Yurt	10,689.98
MS Software	
Depreciation	-800.00
Original Cost	800.00
Total MS Software	0.00
NEC Superscript Printer 860	
Depreciation	-200.00
Original Cost	200.00
Total NEC Superscript Printer 860	0.00
Panasonic Fax Phone	
Depreciation	-200.00
Original Cost	200.00
Total Panasonic Fax Phone	0.00
Paperport Strobe Scanner	
Depreciation	-225.00
Original Cost	225.00
Total Paperport Strobe Scanner	0.00
SparQ 1.0	
Depreciation	-190.00
Original Cost	190.00
Total SparQ 1.0	0.00
Zero Gravity Chair	
Depreciation	-200.00
Original Cost	200.00

8:41 PM
07/02/04
Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2003

	Dec 31, 03
Total Zero Gravity Chair	0.00
Total Fixed Assets	11,352.53
TOTAL ASSETS	12,291.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Credit Card Caduceus	-590.91
Total Credit Cards	-590.91
Other Current Liabilities	
Loan for Yurt	1,500.00
Payroll Liabilities	4,488.55
Total Other Current Liabilities	5,988.55
Total Current Liabilities	5,397.64
Total Liabilities	5,397.64
Equity	
Opening Bal Equity	4,934.94
Retained Earnings	-2,414.90
Net Income	4,373.44
Total Equity	6,893.48
TOTAL LIABILITIES & EQUITY	12,291.12

MINUTES FOR HOME TEMPLE BOARD MEETING
Thursday, July 15, 2004 at 7 P.M.

1. Call Meeting to Order by telephone at 7:08 P.M.

2. Approve Minutes of Last Meeting

Ken moved to adopt as written, Christine seconds. Unanimously accepted.

3. Dr. Keizer:

- a. Report on Home Temple Seminary for Year 2003**
- b. Report on T.:H.:G.: for Year 2003**
- c. Completion of Yurt and Payoff of Loan**
- d. Report on Financial Statements for Year 2003**

Moved Whitworth, seconded Keach, to accept all reports. Unanimously accepted.

4. Call for Old Business

Continue with existing work and discuss further developments at a later Synod meeting.

5. Call for New Business

Dr. Keizer reported on current state of affairs in Pansophic Freemasonry, and on his upcoming lecture to the Alwick Masonic Club in Seattle.

Willa Keizer reported on the new Magdalenic ecclesiastical group in Ashland, Oregon, under Bishop Payne-Towler.

Dr. Keizer reported on opening of Wisdom Seminars online.

6. Adjourn

Dr. Whitworth moves that we adjourn with honors to founders of Pansophic Freemasonry, Christine seconds and accepts invitation to become a Pansophic Mason. Unanimously accepted.

Meeting closed.