

Home Temple Board of Directors Meeting for Fiscal Year 2008

June 22, 2009, 9 PM PDT Home Temple Center, 337 Bardue Street,
Aromas, CA 95004 by telephone

AGENDA:

1. **ROLL CALL:** Willa Keizer, Lewis Keizer, Christine Payne-Towler
(Eileen absent due to illness; Ken unable to be contacted through his given
phone numbers from Thailand)
2. **APPROVAL OR CORRECTION OF 2008 MINUTES:**
Motion to approve by Christine, seconded by Willa, unanimously approved.
3. **EXECUTIVE DIRECTOR'S REPORT**
Major activities as reported below
 - a. **JIVA wrapup: Willa**
One student finished program. Still no communication from Sanjay. JIVA
website disappeared, probably hacked. JIVA program is inactive and not
available online.
 - b. **DVH PROGRAM: Willa**
Willa taught first two Modules. In Second Module about 12 students,
about half of whom wanted to continue into a third. Willa decided not to
move into a third because the students hadn't put in effort to gain the
required basis in Vedic. However, some of the homeopathic students
required to take first two Modules plus the full homeopathy program for the
DVH are completing the degree work.
 - c. **ACTIVITY IN ORDINATION PROGRAM: Lewis**
We accepted four new students into the Diaconate training; two completed
and moved on to Priesthood studies; Ordained one student who
completed studies and came to Aromas
 - d. **ACTIVITY IN SCHOOL OF SACRED STUDIES PROGRAM: Lewis**
We awarded the M.Div. to Bishops Tofah, Marita, Daniel, and Luis. Will be
awarding one and possibly two DVH degrees in 2009 as well as D.D.
degrees for completed doctoral work.
 - e. **THG PROGRAM: Lewis**
Accepted seven Initiands, but only three completed Initiation.
 - f. **FINANCIAL STATEMENTS FOR YEAR 2008: Lewis**

Financials have been inspected and approved by Bishop Ken. Total revenue of \$89K meant we filed 990 EZ this year—20% less revenue than 2007. Moved Willa, seconded Christine, unanimously approved financial report.

4. OLD BUSINESS:

Willa went through Hospice training and Lewis did much research into Hospice counseling in follow-up to New Business 2007. Christine points out that Cynthia of Natural Burial wants to develop an “Eleanor Rigby” funeral. Willa: Buddhism “how to die professionally.” Willa will meet with Christine to discuss further in early August.

5. NEW BUSINESS:

a. Nomination of Bishop Daniel Doornbos to Board

Bishop Lewis moved to nominate Bishop Daniel to replace Bishop Tofah in year 2009. Daniel has agreed to serve if and when needed. Seconded by Christine, unanimously adopted. Bishop Daniel will take the seat vacated by Bishop Tofah.

6. MOTION TO ADJOURN

Moved by Bishop Willa, seconded by Bishop Christine, unanimously approved.

Home Temple Annual Board Meeting Minutes

July 6, 2008, 1 P.M.

Home Temple Center, 337 Bardue Street, Aromas, CA 95004

1. **ROLL CALL:** Willa Keizer, Tofah Eileen Yragui, Lewis Keizer, Christine Payne-Towler
2. **APPROVAL OR CORRECTION OF 2007 MINUTES:** Motion for approval as written by Christine, second by Willa, unanimous
3. **EXECUTIVE DIRECTOR'S REPORT**
 - a. **ENDING OF JIVA PROGRAM: Willa:** Sanjay Rath received over \$17,000 in advance payments, plane tickets, laptop computer, and office help in 2007 before he taught the four day Mantra Workshop at Land of Medicine Buddha in August 2007. After the workshop, Sanjay Rath suddenly cancelled the upcoming Year Two class, said would not teach the Second Year JIVA program onsite, and that he would put all the PowerPoint lectures online instead. Our last communication with him was the email in which he said he would post classes online for JIVA, which he never did. Fourteen day long teaching sessions had been planned, to be presented over a period of almost three months, ending in November. None of these classes ever materialized. This is a clear breach of the contract that was signed in April 2007 between Sanjay Rath and JIVA. Numerous attempts were made by the Home Temple Board to re-establish communication and find out what caused Sanjay to take such action, but he did not respond. On the advice of the JIVA advisory board, we did not start legal proceedings to sue for breach of contract and recover our losses. With \$11,750 from a donor who asked to remain anonymous, we were able to refund full tuition to all Year Two students (in spite of the fact that they had already received six PowerPoint-lecture preparatory sessions from Willa for Year Two), since we decided that preserving the reputation of the program for fairness to students was worth the financial loss. We decided to leave the www.jiva.us site online for all those currently registered for the First Year program until December 31, 2008, so they could finish the lessons they had purchased before we totally shut down the program. Currently we plan to take the JIVA program offline after that date.
 - b. **INITIATION OF DVH PROGRAM: Willa:** In the wake of the JIVA devastation, Willa started the DVH program in January, 2008, which has so far been a financial and educational success. She includes the Jyotish topics of the First Year JIVA program as well as other and more advanced topics in Jyotish and Hermetic studies. We will report more in detail about

the DVH program in next year's Board meeting, when we cover activities of the year 2008.

- c. **ACTIVITY IN ORDINATION PROGRAM: Lewis:** Nine students accepted or advanced in Diaconate and Priesthood Studies in 2007. Program modified to be taken totally online. In early 2008 the decision was made to raise tuition for each module to \$600 and include the 12-hour Seminar *Yeshua: The Unknown Jesus* in the Diaconate module and the 12-hour *Yeshua Seminar* in the Priesthood module, leading to Ordination and the B.D. Degree. Bishops Londono, Hacker, Yragui, Barton, Doornbos were consecrated during the year 2007.
 - d. **ACTIVITY IN SCHOOL OF SACRED STUDIES PROGRAM: Lewis:** Master of Divinity Degrees were earned by Bishops Londono, Hacker, Yragui in the year 2007, and by Bishop Doornbos in the year 2008.
 - e. **FINANCIAL STATEMENTS FOR YEAR 2007: Lewis:** Attached. Re-categorize Paypal "Other Bank and Merchant Fees;" Check on "Bank Charges."
 - f. **THG PROGRAM: Lewis:** Seven Initiands accepted in 2007, one of whom was a hold-over from year 2006; only two completed the Initiation in 2008.
- 4. **OLD BUSINESS:** Willa will re-read the contract with Sanjay, confer with our anonymous donor, then report informally to Board members about what, if anything, might be done with JIVA other than shutting it down on December 31, 2008.
 - 5. **NEW BUSINESS:** Discussion of working with death and dying, with volunteer hospice and prison chaplaincies, and the idea of developing certification programs in these areas. Christine would like to investigate development of interfaith/nonfaith end-of-life ceremonies. Lewis suggested creating a DVH module on this.
 - 6. **MOTION TO ADJOURN:** Motion made by Tofah, seconded by Christine, unanimous.

4:59 PM
05/23/09
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2008

	Jan - Dec 08
Ordinary Income/Expense	
Income	
Caduceus Institute Programs	
Certificate Programs	47,405.01
DVH	9,820.00
Homeopathic Consultation	24,169.00
JIVA	105.00
Yeshua Seminar	2,265.00
Total Caduceus Institute Programs	83,764.01
Home Temple Seminary Program	2,685.14
Temple of the Holy Grail	120.00
Uncategorized Income	515.00
Wisdom Seminars	2,099.43
Total Income	89,183.58
Gross Profit	89,183.58
Expense	
Charitable Donation	275.00
Credit Card Charges	1,022.00
Occupancy	
DVH Classroom	390.00
Office & class rooms- Caduceus	3,863.50
Retreat Facility Rental	3,150.94
Occupancy - Other	844.00
Total Occupancy	8,248.44
Other Expenses	
Advertising	
Caduceus Inst Adv	1,871.82
Internet Domain/Hosting	684.90
Advertising - Other	813.75
Total Advertising	3,370.47
Bank Service Charges	3,335.00
Dues and Subscriptions	311.95
Licenses and Permits	45.00
Miscellaneous Program Expenses	
Uncategorized Expenses	
Check deposit adjustment by bak	11.00
Uncategorized Expenses - Other	300.00
Total Uncategorized Expenses	311.00
Miscellaneous Program Expenses - Other	211.74
Total Miscellaneous Program Expenses	522.74
Product	1,296.07
Professional Education	
Professional Books	793.08
Seminars	721.78
Professional Education - Other	869.00
Total Professional Education	2,383.86
Refunds	
Refunds to Students	17.00
Total Refunds	17.00
Supplies	
Home Temple / THG Supplies	
Inventory	135.26
Liturgical Supplies	124.44
Home Temple / THG Supplies - Other	3,501.98
Total Home Temple / THG Supplies	3,761.68

4:59 PM
05/23/09
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2008

	Jan - Dec 08
Office Supplies	
Computer Hdwr	90.08
Computer sftwr/services	945.76
Paper and Consumables	44.93
Office Supplies - Other	1,198.37
Total Office Supplies	2,279.14
Supplies - Other	217.80
Total Supplies	6,258.62
Taxes	
Federal	2,645.50
State	238.28
Total Taxes	2,883.78
Telephone	
Lewis Cell Phone	2,307.59
Telephone - Other	4,201.50
Total Telephone	6,509.09
Travel & Ent	
Auto Gas	126.54
Entertainment	216.69
Meals	153.59
Travel and Studies Abroad	
Repay Willa for Credit Card	277.16
Travel and Studies Abroad - Other	13,572.02
Total Travel and Studies Abroad	13,849.18
Travel & Ent - Other	214.35
Total Travel & Ent	14,560.35
Total Other Expenses	41,493.93
Printing and Publications	
Caduceus Institute Publications	2,556.94
Postage and Delivery	1,510.45
Printing and Publications - Other	897.24
Total Printing and Publications	4,964.63
Professional Fees and Services	
Printing and Duplication	306.00
Professional Fees	
Educational Program Management	1,820.00
Total Professional Fees	1,820.00
Total Professional Fees and Services	2,126.00
Salaries and Payroll Expenses	
Keizer Benefits	
Insurance	
Cremation Plan	420.00
Health Ins Willa	0.00
Total Insurance	420.00
Medical Benefits	
Medical Benefits	7,383.32
Medical Benefits - Other	6,736.79
Total Medical Benefits	14,120.11
Pension Plan Contributions	100.00
Total Keizer Benefits	14,640.11

4:59 PM
05/23/09
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2008

	Jan - Dec 08
Salaries and Payroll Expenses - Other	19,377.00
Total Salaries and Payroll Expenses	34,017.11
Total Expense	92,147.11
Net Ordinary Income	-2,963.53
Net Income	-2,963.53

5:00 PM
05/23/09
Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2008

	<u>Dec 31, 08</u>
ASSETS	
Current Assets	
Checking/Savings	
Caduceus Inc.	3,700.01
Total Checking/Savings	<u>3,700.01</u>
Total Current Assets	3,700.01
Fixed Assets	
Home Temple Yurt	5,502.53
Total Fixed Assets	<u>5,502.53</u>
TOTAL ASSETS	<u>9,202.54</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Credit Card	72.00
Payroll Liabilities	814.54
Total Other Current Liabilities	<u>886.54</u>
Total Current Liabilities	<u>886.54</u>
Total Liabilities	886.54
Equity	
Opening Bal Equity	4,934.94
Retained Earnings	6,344.59
Net Income	-2,963.53
Total Equity	<u>8,316.00</u>
TOTAL LIABILITIES & EQUITY	<u>9,202.54</u>