

Lewis and Willa Keizer
THE HOME TEMPLE
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MINUTES OF HOME TEMPLE BOARD MEETING

Sunday, June 4, 2006 AT 1 PM

Home Temple Center, 337 Bardue Street, Aromas, CA 95004

1. ROLL CALL BOARD MEMBERS: Bishops Lewis and Willa Keizer, Christiane Payne-Towler, Ken Keach, and Priest Tofah Eileen Yragui.
2. APPROVAL OR CORRECTION OF MINUTES OF LAST MEETING (Appendix One)
3. Dr. Lewis Keizer:
 - a. Report on Home Temple Seminary for Year 2005
 - b. Report on T.:H.:G.: for Year 2005
 - c. Report on School of Sacred Studies for Year 2005
 - d. Report on Financial Statements for Year 2005
4. Dr. Willa Keizer report on the JIVA program as implemented in January, 2006
5. Nomination by Bishop Lewis Keizer of Priests Tofah Eileen Yragui, Luis Londono, and Edward Barton for Consecration to the Episcopate once they have satisfied all requirements.
6. Call for Old Business
7. Call for New Business
8. Adjournment

APPENDIX ONE

MINUTES FOR HOME TEMPLE BOARD MEETING

Thursday, June 30, 2005

1. Dr. Keizer called the Meeting to order at 11:30 A.M. in Ken Keach's office at Ironstone Bank in Seattle, WA. Present: Lewis and Willa Keizer, Ken Keach, Christine Payne-Towler. Topha Eileen Yragui was dialed onto the speaker telephone from her office in Santa Cruz, CA
2. Approved Minutes of Last Meeting (July 15, 2004, attached) Moved Ken, seconded Christine, unanimous vote.
3. Nomination and election of Tofah Eileen to replace Dr. Whitworth on Board. Moved Lewis, Seconded Christine, unanimous vote.
4. Dr. Keizer:
 - A. Report on Home Temple Seminary for Year 2004
 - B. Report on T.:H.:G.: for Year 2004
 - C. Report on Financial Statements for Year 2004There were mistakes in the balance sheet showing unpaid taxes for salaries and wages, although all had been paid in timely fashion. Ken suggested Lewis review and correct tax liability on balance sheet. There was also overpayment of credit card shown that was incorrect as Home Temple has no credit card. Ken suggested this also be corrected, with corrected balance sheet to be emailed to him for final review. The Board conditionally accepted the financial statement subject to receiving corrections by email. Moved Ken, Seconded Christine, unanimous vote. NOTE: CORRECTIONS SENT BY EMAIL 8/18/05 AFTER WORK ON THE BOOKS BY CPA. THEY ARE INCLUDED IMMEDIATELY AFTER THE UNCORRECTED FINANCIALS FOR 2004 BELOW.
5. Report on School of Sacred Studies and Wisdom Seminars. Moved by Ken that we accept report on the School of Sacred Studies and its degree program, and that further development be encouraged as appropriate to the mission of Caduceus Institute. Second Tofah, vote was unanimous.
6. Call for Old and/or New Business

Proposal for establishing the Jagannath Institute of Vedic Astrology (JIVA) under supervision of Willa Keizer. This would establish an educational certification and degree program in Vedic astrology as taught in the Brahmanic tradition of Sanjay Rath. All board members were enthusiastic. Ken suggested that we retain control of finances, educational materials be owned by developers, but usage of same be retained by JIVA as a branch of the School of Sacred Studies so that no student would be left hanging in a degree program were some faculty to pull out. Ken moved that we accept the JIVA proposal enthusiastically subject to executive committee approval of details to be worked out by Willa, JIVA faculty, and our executive committee. Christine seconded. The vote was unanimous.

7. Other Business:

Ken asked, in keeping with Sarbanes-Oxley and other laws regarding board control, if there were any matters of fraud, misrepresentation, mismanagement, or ethical issues that need to be brought to our attention. The response from each member was: Ken no, Christine no, Tofah no, Willa no, Lewis no.

Ken moved we accept this report, Christine seconded. The vote was unanimous.

8. Adjourn for Lunch

Tofah moves, Willa seconds, unanimous vote for adjournment. Ken, Lewis, Christine, and Willa adjourned for lunch.

2:12 PM
05/19/06
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2005

	Jan - Dec 05
Ordinary Income/Expense	
Income	
Caduceus Institute Programs	
Certificate Programs	38,616.00
Homeopathic Consultation	39,989.24
Total Caduceus Institute Programs	78,605.24
Home Temple Seminary Program	
Wisdom Seminars	385.48
Home Temple Seminary Program - Other	8,390.32
Total Home Temple Seminary Program	8,775.80
Uncategorized Income	355.00
Wisdom Seminars	728.61
Total Income	88,464.65
Cost of Goods Sold	
Advance on Employee Salary	0.00
Total COGS	0.00
Gross Profit	88,464.65
Expense	
Grants and Donations	334.00
Occupancy	4,656.00
Other Expenses	
Advertising	
Caduceus Inst Adv	4,775.89
Advertising - Other	1,544.22
Total Advertising	6,320.11
Bank Service Charges	104.95
Dues and Subscriptions	896.64
Licenses and Permits	85.00
Miscellaneous Program Expenses	
Uncategorized Expenses	852.90
Miscellaneous Program Expenses - Other	50.00
Total Miscellaneous Program Expenses	902.90
Product	2,818.38
Professional Education	
Professional Books	1,908.49
Professional Education - Other	1,980.00
Total Professional Education	3,888.49
Refunds	0.00
Supplies	
Home Temple / THG Supplies	
Inventory	172.54
Liturgical Supplies	701.15
Home Temple / THG Supplies - Other	327.62
Total Home Temple / THG Supplies	1,201.31
Office Supplies	
Computer Hdwr	1,660.77
Computer sftwr/services	2,748.62
Paper and Consumables	148.55
Office Supplies - Other	3,320.40
Total Office Supplies	7,878.34
Supplies - Other	2,367.12
Total Supplies	11,446.77
Taxes	
Federal	4,503.37

2:12 PM
05/19/06
Cash Basis

HOME TEMPLE
Profit & Loss
January through December 2005

	<u>Jan - Dec 05</u>
Total Taxes	4,503.37
Telephone	
Internet Services	1,040.35
Keizer Home Temple 726-3192	2,244.63
Lewis Cell Phone	2,056.72
Telephone - Other	2,540.62
Total Telephone	<u>7,882.32</u>
Travel & Ent	
Entertainment	52.04
Meals	82.65
Travel	310.10
Travel & Ent - Other	2,657.23
Total Travel & Ent	<u>3,102.02</u>
Total Other Expenses	41,950.95
Printing and Publications	
Postage and Delivery	2,120.37
Printing and Publications - Other	53.47
Total Printing and Publications	<u>2,173.84</u>
Professional Fees and Services	
Arturo Morales	120.00
Printing and Duplication	4,172.61
Professional Fees	1,008.45
Videotape Production	609.28
Professional Fees and Services - Other	505.05
Total Professional Fees and Services	<u>6,415.39</u>
Salaries and Payroll Expenses	
Keizer Benefits	
Insurance	
Health Ins Lewis	0.00
Health Ins Willa	0.00
Total Insurance	<u>0.00</u>
Medical Benefits	
Medical Benefits	5,301.18
Medical Benefits - Other	0.00
Total Medical Benefits	<u>5,301.18</u>
Pension Plan Contributions	3,460.00
Total Keizer Benefits	<u>8,761.18</u>
Salaries and Payroll Expenses - Other	34,758.32
Total Salaries and Payroll Expenses	<u>43,519.50</u>
Total Expense	<u>99,049.68</u>
Net Ordinary Income	<u>-10,585.03</u>
Net Income	<u><u>-10,585.03</u></u>

2:13 PM
05/19/06
Cash Basis

HOME TEMPLE
Balance Sheet
As of December 31, 2005

	<u>Dec 31, 05</u>
ASSETS	
Current Assets	
Checking/Savings	
Caduceus Inc.	7,914.95
JIVA Loans	200.00
Total Checking/Savings	<u>8,114.95</u>
Total Current Assets	8,114.95
Fixed Assets	
Home Temple Yurt	5,502.53
Total Fixed Assets	<u>5,502.53</u>
TOTAL ASSETS	<u>13,617.48</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Loan for Yurt	500.00
Payroll Liabilities	7,719.76
Total Other Current Liabilities	<u>8,219.76</u>
Total Current Liabilities	<u>8,219.76</u>
Total Liabilities	8,219.76
Equity	
Opening Bal Equity	4,934.94
Retained Earnings	11,047.81
Net Income	-10,585.03
Total Equity	<u>5,397.72</u>
TOTAL LIABILITIES & EQUITY	<u>13,617.48</u>